

Iowa County Engineer's Office Organization

Fall 2012 Conference

October 11th & 12th, 2012

West Des Moines Marriott

(Please only one registrant per form - duplicate for additional registrations)

Please indicate each of the Break Out Sessions you plan to attend:

Thursday, October 11th - Morning Sessions

10:30 am

- ☐ Track A - Get Organized-Becky Esker
☐ Track B - Office Ergonomics-Dean Schade, Iowa League of Cities

11:20 am

- ☐ Track A - Service Bureau Refresher-Brandy Thomason, Service Bureau
☐ Track B - Designated Employee Representatives "What do I do now?", Lisa Hanus, CMROA, CPCT, St. Lukes's Occupational Health Services

Thursday, October 11th - Afternoon Sessions

1:00 pm

- ☐ Track A - Projects, Programs, Budgets & Reports, Bob Gray, Service Bureau
☐ Track B - Protecting Public Assets, David Vault, Auditor of State & Andy Nielsen, Deputy of Auditor of State

1:55 pm

- ☐ Track A - Truck Permits in Iowa, Ping Lu, Bridge Rating Engineer, IDOT
☐ Track B - Workman's Compensation, Jeff Hovey, Deputy Director, Iowa League of Cities

Thursday Lunch - Soup-Salad-Potato Bar

Thursday Banquet - Duet Plate with Beef Shoulder Tender & Chicken, Dauphinious Potatoes, Chef Selected Vegetable, Dinner Rolls, Iced Tea, Water, Lemonade or Coffee. Assorted Dessert Parfaits, Gourmet Bars and Cheese Cakes

Friday Breakfast - Breakfast Buffet-Assorted Fruit Juices, Fresh Seasonal Fruit, Scrambled Eggs, Maple Cured Bacon, Country Sausage Links, Breakfast Potatoes, Coffee, Pepsi Products.

If you have any special needs for food due to health reasons, please indicate below.

Hotel Rooms at the West Des Moines Marriott are \$99.00 (plus hotel tax) for the Run of House rooms. **Reservations for hotel accommodations should be made prior to September 19th, 2012** to lock in this price and availability. Indicate to them you are with the ICEOO-2012 State Meeting at the time of reserving your room. All rooms will be non-smoking. Check in time is 3:00 p.m.; check out time is 12:00 p.m. Reservations may be made by calling **1-800-228-9290 or 1-515-267-1500**.

IMPORTANT: each county should make sure you have direct billing set up for your county **prior** to the conference or you will be asked to provide a credit card upon arrival. A direct billing form has been included with this registration packet.

Registration Information:

Name _____

County Name _____

County No. _____

District No. _____

Mailing Address _____

City _____

Zip Code _____

Day Phone _____

Alternate Phone _____

Email Address _____

Registration Fees: \$165.00

After September 15th, 2012 \$175.00

Guest Fees

Banquet \$50.00, Banquet & Breakfast \$65.00, Breakfast only \$15.00

Registration fees include all meals detailed above, entertainment, & conference workshops. To keep our conference cost down, please indicate ***only*** the meals you will be joining us for.

☐ Thursday Lunch ☐ Thursday Banquet ☐ Friday Breakfast

Guest Meals:

☐ Thursday Banquet ☐ Friday Breakfast

Dietary requests _____

Make checks payable to ICEOO and return by September 15th, 2012 to:

Kathy Lundergard

ICEOO Treasurer

Harrison County Engineers Office

PO Box 171

Logan, Iowa 51546-0171

Article IV, Section 3, of the ICEOO Bylaws states: "No refund will be given for conference registration if cancellation to the meeting is made one week before the conference date, and 80% refund to persons cancelling prior to the first week cancellation deadline of the conference date."